

Stanton Harcourt Memorial and Millennium Hall

Guidelines for Children's parties/discos

Over 11s:

- No alcohol to be available to children under the age of 18
- Ratio of responsible adult to child should be no lower than 1:10
- A maximum number of 100 attending
- Parties to finish no later than 10.00pm
- Youngsters should remain inside the hall for the party and not go outside, as a courtesy to the residents of nearby houses
- In season, the garden can be available by arrangement
- It is particularly important that no drinks cans or bottles are left outside the hall or in the garden
- All rubbish from the party should be collected and disposed of by the hirer as we have no bin collection facilities
- All damage to be paid for by the responsible adult making the hall booking
- A minimum deposit of £100 will be required
- The normal current hourly rates for the day of the week /time of day will be charged
- A committee member will check the Hall and collect the key from the hirer at the end of the party (time to be mutually agreed)

11s and Under

- Ratio of responsible adult to child should be appropriate to the age of the children involved (no lower than 1:8)
 - The number of children attending should be appropriate to the planned activities
 - Parties to finish no later than 9pm
 - Youngsters should remain inside the hall for the party and not go outside, as a courtesy to the residents of nearby houses
- NB.** The adjacent play area for young children is NOT part of the Village Hall, but provided by the Parish Council

- In season, the garden can be available by arrangement, but may need a safety check before very young children (under 7 years) use it
- All damage to be paid for by the responsible adult making the hall booking
- A minimum deposit of £100 will be required
- Normal hourly rates for the day of the week /time of day will be charged.

Safeguarding statement

Childcare Act 2006

The Hirer shall ensure that any activities for children under eight years of age comply with the provisions of the Childcare Act 2006 and the Safeguarding Vulnerable Groups Act 2006 and only fit and proper persons who have passed the appropriate Disclosure and Barring Service checks should have access to the children. Checks may also apply where children over eight and vulnerable adults are taking part in activities. When our facilities are hired on behalf of a Company or an Organisation (i.e., School, Drama Club) for an event and vulnerable adults or people under the age of 18 may be attending the Hirer shall provide the Village Hall management committee with a copy of their DBS check and Child Protection Policy. Where the facility is hired for a Private Party (i.e., birthday party) then the Hirer is reminded of their responsibility to comply with the Stanton Harcourt Village Hall safeguarding Policy.